

Shop Assistant – Mount Maunganui

- Part-time hours by negotiation 18½ and 25 hours
- Based in sunny Mount Maunganui
- Supportive team environment

We have job opportunities for 2 x shop assistants to join our team at our Charity Shop in Mount Maunganui. This position will work closely with our Shop Manager and team (including our volunteers). This is a hybrid role with lots of variety and is responsible for receiving, processing and selling donated goods.

ABOUT US

Waipuna Hospice has a high profile in the Bay Plenty for providing specialist community palliative care. Our geographical reach covers Waihi Beach to Paengaroa and while our focus is on hospice-at-home, we also have an established inpatient unit and we support a large community team. These services are funded through DHB contracts, fundraising and income from our charity retail shops.

We pride ourselves on our supportive team environment and excellent working conditions. Our values are not just a set of words on a poster, we live by them and we recognise that teamwork is critical to our success as organisation. This opportunity could be your chance to be part of a progressive organisation that's at the heart of our community!

MORE ABOUT THE JOB

Waipuna Hospice Charity Shops are open 7 days per week and are an essential component of our fundraising effort, read on and find out how to become part of our success story. We have two part-time positions open and we are looking for people with a winning attitude, customer focus and a strong work ethic. We provide lots of training and coaching to build on your success.

This role is hands-on and no two days will be the same. You will need to be flexible to work across all shop responsibilities, these include:

- Stores/Inwards goods: accepting, declining and processing of donated goods
- Retail duties: customer service, pricing, merchandising, till management
- Moving stock safely
- Routine maintenance and cleaning of a designated area

ABOUT YOU

Ideal applicants will have:

- Excellent customer service skills
- Great interpersonal and communication skills
- Good level of physical fitness
- Flexibility to work weekends (Saturday or Sunday, or both)
- Environmentally conscious with an interest in second-hand goods
- Goods and manual handling skills desirable but not necessary
- Retail or stores experience would be an advantage

If you have the right attitude, we can teach you the skills.



WHAT WE OFFER

At Waipuna Hospice we are fully committed to provide ongoing professional development opportunities for all staff. We pride ourselves on having a fun, friendly and supportive team environment and excellent working conditions. Staff wellness is a priority for Waipuna Hospice, we provide an ongoing wellness programme and access to our Employee Assistance Programme. First impressions are important, so on starting with Waipuna you will be supported with a comprehensive orientation programme.

In addition to your remuneration package we offer discounts to local gyms, pharmacy's, health insurance and free onsite parking.

THE WAIPUNA WAY

Our Mission: To provide the best possible specialist hospice palliative care, enhancing the quality of life for those facing end of life and bereavement.

Our Vision: To provide high quality end of life care for all

Our Values:

- **Community:** Supporting one another – patients, whanau, friends, volunteers and colleagues
- **Advocacy:** Ensuring equity of access to services for all our communities
- **Respect:** Upholding autonomy of others and accepting one another's cultures and beliefs
- **Empathy:** Acknowledging uniqueness, supporting with dignity, respect and compassion
- **Quality:** Committed to continuous improvement, aligned to values and core services

TO APPLY

Our application process may include interviews, job testing, reference checks and pre-employment screening. If you have what it takes and are ready to step into a progressive organisation that's at the heart of our community, then don't hesitate, apply now!

We also have other open positions, check-out all our listings on our website:
<https://www.waipunahospice.org.nz/careers/>