



## Clinical Services Manager

Nelson Tasman Hospice is looking for a Clinical Services Manager (CSM) that will hit the road running at their new purpose-built facility in Stoke, Nelson. This is a senior role within the Hospice and as such the CSM will be key member of the senior Leadership Team and will provide leadership and senior operational support on behalf of the CEO and in conjunction with the Hospice Medical Director on operational management for all clinical and allied health services, ensuring the delivery of high-quality care in all settings.

In collaboration with other members of the management team, the CSM will contribute to the strategic development of the hospice and work to ensure objectives are achieved.

As a senior manager/leader, the CSM will lead by example to assure high levels of professional performance and conduct, by ensuring all staff fulfil the requirements of their job descriptions and adhere to all organisational values, policies and procedures.

As part of the senior Leadership Team, the CSM will be responsible for monitoring performance against key targets, provide data to enable effective governance of services, inform strategic development and monitor the external environment in order to anticipate changing demands on service provision.

The CSM will have specific responsibility for:

- Leading the development and operation of clinical services, including the reviews the performance and professional development of clinical and allied health staff as required
- Ensuring that the hospice services are compliant with the and regulatory bodies, such as the Health and Disability Commission.
- Contributing to the clinical governance agenda for the hospice across all service areas, ensuring compliance with the Hospice NZ Standards, policies and procedures and the Quality Improvement Plan.
- And lead the organisation in respect of Infection Prevention and Control.
- Health and safety of both staff and the environment/equipment in the area of responsibility.
- Provides regular reporting against Nelson Tasman Hospice's strategic and operational goals.
- Management and monitors agreed budget for areas of responsibility.

A full job description and application form is available on our [www.nelsonhospice.org.nz](http://www.nelsonhospice.org.nz) website or link here [Staff Vacancies - Nelson Hospice](#) Please send your cover letter, CV and Employment Application form to [vacancies@nelsonhospice.org.nz](mailto:vacancies@nelsonhospice.org.nz)

For more information, please contact Frans Dellebeke at [frans.dellebeke@nelsonhospice.org.nz](mailto:frans.dellebeke@nelsonhospice.org.nz) or on 0277039147. Closing date for applications is at COB, on Friday 12 February 2021